

**GENERAL REGULATION PARTICIPANTS**  
**2nd International Higher Education Fair Argentina**  
**Mar del Plata–17 to 20 March , 2020**

The " *II International Higher Education Fair of Argentina, FIESA 2020*" is organized by the National Interuniversity Council (CIN) and the National University of Mar del Plata (UNMdP) and has the following terms and conditions as regulation for exhibitors and participants.

The exhibition shall be governed by the following rules which the applicant declares to know and which he/she undertakes to comply with.

**1. AUTHORITY AND INTERPRETATION OF REGULATION**

The Organizing Committee of the II International Higher Education Fair of Argentina will be the authority of the Fair.

FIESA is governed by these regulations and by the instructions issued by the Organizing Committee (OC), which the exhibitor undertakes to comply in all cases. The OC shall have full authority to interpret and/or adapt the rules governing this exposure and their decision is final. All cases not covered by this regulation are subject to OC approval and/or decision. Maximum cooperation will ensure success of all exhibitors and participants.

**2. PLACE, DATE AND TIMES**

The event will take place from March 17 to 20, 2020, with 16 complementary activities being held on Monday at the Gran Hotel Provincial in the City of Mar del Plata, Province of Buenos Aires, Argentina, as stipulated in the Agenda of the event available on the web.

**2.1 Opening days and times of the *Exhibition* (information regarding how the Stands are going to work):**

<b>Motive</b>	<b>Date</b>	<b>Schedule</b>
Stand Assembly	03/17	8.30 a.m.-11.30 a.m.
Regular Fair Operation*	03/17	3 p.m. to 5 p.m.
	18-19	3 p.m. to 5 p.m.
	03/20	9.00 a.m.-12.30 a.m.
Stand Dismantle	03/20	3 p.m. to 5 p.m.

**2.2.Obligations of the participants**

- During operating hours the Stands must remain open and with suitable personnel in

charge.

- The full or partial transfer of the stand, nor the right to use the stand in the name of persons or companies other than its owners, nor the concertation of business on behalf of persons or companies other than the owners, will not be allowed.
- Publications whose distribution is prohibited by the current legislation of Argentina, which infringe upon the participants of the meeting, will not be exhibited or sold.
- Any form of advertising within the stand will be free, provided that its content does not object to the legal provisions in force, to those of this regulation or to the style and values of the exhibition.
- Acts or activities that may cause risks, offend the public or violate freedom of opinion and expression within the framework of the Fair will not be permitted.

### **3. PAYMENTS**

The list prices of the stands are set and expressed in US dollars. In the case of companies and/or institutions established in the Republic of Argentina the price set in Us dollars will be converted to Argentine pesos, at the time of payment, taking into account the quote provided for that day by the Banco de la Nación Argentina for Sales operations.

The reservation for your participation in FIESA 2020 requires the full payment of the defined rate and must be made by the authorized routes.

The Organizing Committee reserves the right to be able to reduce, suspend or extend the duration of FIESA 2020, as well as postpone its start completely in accordance with the rules of the exhibition, provided that the special circumstances provided for therein or causes of force majeure demand it. Such circumstances shall not be sufficient grounds for participants to terminate their contract or to demand any compensation for damages.

In the event of a fortuitous or force majeure, the FIESA 2020 Organizing Committee shall have the right to change the date of the event, venue or cancel it, and such circumstances will not be sufficient reason for the Participants to terminate their contract or to demand any compensation for damages.

In case of cancellation of FIESA 2020 without cause, the Organizing Committee will refund the money delivered by the company and/or participating Institution within 90 working days after the date stipulated for the Exhibition.

Cancellations by attendees, both from stand and basic registrations, do not generate a refund.

### **4. FORTUITOUS CASE AND MAJOR FORCE**

The parties shall be exempt from liability in compliance with the conditions laid down in this Regulation, provided that they are prevented for reasons attributed to fortuitous case or force majeure. For the purposes of this, those that are mentioned below will be considered as an example, but not limited to, of fortuitous or force majeure cases,

provided that such cases have had an effective influence or produced interruptions in the execution of the activities that were planned and due diligence has been used to prevent or limit its influences.- a. World War and war hostilities, armed invasions, civil war, revolutions, insurrections or destructions. b. Strikes, acts of sabotage, subversive maneuvers. c. Fires and shipwrecks. d. climate contingencies. e. International Health Emergency in general, and in particular, the one declared by the World Health Organization regarding the Coronavirus outbreak.

In the event of a fortuitous case or force majeure, the interested party must inform the other immediately, within a period of ten (10) calendar days, to provide the relevant evidence, unless there are serious impediments to this.-

## **5. SECURITY AND CLEANING**

- Security. The OC will have a general staff, but will not be responsible for theft and/or theft in the stands. The members designated in each stand will be the only ones responsible for the damages caused by their personnel to third parties and/or their goods, and they will not be able to claim regarding their materials and belongings, for theft, fire, lightning, storm, explosion, hail , water penetration, humidity, accident, civil commotion, sabotage or other causes, whatever their origin. They will also be responsible for damages of any type caused inside or outside their stand by their staff and / or for the risky belongings introduced to the stand by the exhibitor.
- The OC will not be responsible for the damages suffered in the stands of the exhibitors, as a result of disturbances that could occur, caused by the public or the other exhibitors.
- Exhibitors will be required to prevent theft or robbery. If these events occur, they must be communicated immediately to the organization and/or the security personnel.
- Cleaning. The Venue will have personnel for the general cleaning of the enclosure. The cleaning of the stands will be in charge of the members of the Stand, who are obliged to keep them in impeccable conditions during all the operating hours.
- Material, furniture of the stands: they are rented by the University. It is the responsibility of the Stand contractors to care and return in full.
- The chances of theft and inconveniences will be reduced if the following precautions are considered:
  - *Avoid leaving valuable materials during the hours in which the exhibition remains closed.*
  - *At your stand, use containers or boxes for storing materials.*
  - *Never leave the stand without personnel during the hours of the exhibition.*
  - *Pack all products and exhibition materials as soon as the disassemble of the exhibition begins. This is the period of greatest risk.*
  - *Do not leave personal items such as wallets, portfolios, notebooks, cameras, phones, etc. under tables, behind curtains, ... etc. ENSURE THEM.*
  - *Report security personnel immediately if you have been a victim and / or witnessed any theft.*

- The exhibitor assumes total responsibility on the transfer or remainder of any material considered dangerous. Any expense incurred in the removal of hazardous materials from the OC will be the sole responsibility of the exhibitor.

## 5. STAND CONSTRUCTION GUIDELINES

It is forbidden to bore, cut, break, nail, screw, glue, weld or deteriorate existing facilities (walls, floors, columns, pipes, vents, carpets, etc.) The use of bricks, sand, lime, plaster, earth, water, etc. is prohibited.

- Existing structures and facilities cannot be used as support for stands and/or equipment. The exhibitor must bear the cost of repairing any damage caused to the existing structure or the building as a result of the violation of this statement.
- It is strictly prohibited to:
  - Obstruct and/or alter emergency exits, roads and common spaces.
  - Obstruct and/or alter fire extinguishers and / or fire hoses.
  - Obstruct and/or alter advertisers.
  - Obstruct and/or alter emergency signaling.
  - Obstruct and/or alter speakers and lighting of the evacuation audio system.
  - Obstruct and/or alter fire detectors.
  - Obstruct and/or alter other components of the emergency voltage, extinction and evacuation system.
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- It is strictly prohibited:
  - The entry and handling of flammable materials (petroleum products, fats, etc.).
  - The entry and handling of corrosive materials.
  - The entry and manipulation of electricity generators.
  - The entry and handling of masonry materials (bricks, mix, etc).
  - The entry and handling of tools that produce sparks.
  - The entry and handling of welding equipment and / or torches.
  - The entry and manipulation of any type of contact glue or similar in the floors, walls or on any surface of the rooms.
  - The entry and manipulation of paints and asbestos.
  - The entry and handling of electrical installations or equipment without earth connection and / or differential protection.
  - The entry and handling of pressure-controlled devices that do not meet national standards.
  - Entering and handling scrims, carpets and curtains that have not been subjected to fire retardant processing indicated with their corresponding application certificate and type of product.

Halls, service corridors and vertical transports may not be used to place materials, tools and/or products that are not being used inside the room.

The entire operation must be carried out within the limits of the contracted places.

The frames of the receptions and/or accreditations may not obstruct the access doors to the rooms or the evacuation doors.

**STAND CONSTRUCTION GUIDELINES WILL BE STRICTLY DEMANDED.**

## 6. SOUND RESTRICTIONS

The use of any sound equipment or device, mechanical or electrical equipment shall not bother other exhibitors. The use of these elements must be approved by the OC and the user must suspend their use if the sound level is deemed objectionable to other exhibitors.

## 7. INSURANCE

The exhibitor will be solely responsible for damages to collaborating employees, and visitors to the exhibition within their stands and/or belongings or property of all kinds, for theft, fire, lightning, storms, gusts, hail, water losses, humidity, floods, accidents, social unrest, sabotage, and any other cause, regardless of their origin and source. He will also be responsible for personal damages generated inside or outside the stand by his employees and/or collaborators, damages to elements used by the exhibitor or under his care. Thus, the exhibitor must take out insurance to cover all the aforementioned risks, and present all documentation to the OC till February 12 at 8p.m..

The OC will not be liable for damages generated to the Exhibitor because of deficiencies in electrical systems, drainage, etc. The exhibitor must install protection and safety devices for the exhibited equipment. The OC will not be responsible for any event that leads to the interruption in the provision of public services for reasons beyond its reach.

It is the obligation of the exhibitor to deliver the documentation required for participation in the Exhibition.

As specified below:

Certificate of Coverage (Law 24.557), issued by ART, of the current month, with the payroll of all personnel, plus a "No Repetition" clause in favor of:

The Organizing Committee of the II International Higher Education Fair of Argentina.

In the case of self-employed workers, Personal Accident policy with payment receipt updated (Minimum amount insured \$ 500,000), with "No Repetition" clause in favor of:

The Organizing Committee of the II International Higher Education Fair of Argentina.

List of each subcontracted company, with details of the personnel effectively affected by the service, including name and surname, CUIT / CUIL, position or function, age, address.

Copy of the acknowledgment that supports the registration (Resolution AFIP 1891/05) of each of the workers (EARLY REGISTRATIONS). In the case of self-employed workers, copy of the registration in AFIP.

Signed copy of the monthly payment vouchers to the Social Security System, (Form 931 of AFIP) with the payroll of workers, of the month prior to the completion of the work. In the case of self-employed workers, last payment of social security contributions and copy of the CUIT certificate.

In the case of employees in a dependency relationship, Last Salary Receipt of each employee, signed by the employer.

Proof of deliveries of the personal protection elements that correspond according to the activity, with the signature of the worker.

Proof of staff training in Occupational Hazards, with the signature of the assistant staff.

Civil Liability Policy that covers injuries, death and / or material damage arising from the work to be carried out by the contractor. The recommended minimum insured amount is \$ 150,000.00 (THIRD PARTY INSURANCE)

## **8. CREDENTIALS AND STAND PERSONNEL**

1 (one) exhibitor credential will be delivered. They will be personal (Name and Surname) and may be withdrawn in the accreditation area. All exhibitors must use an identification card during the days of the exhibition. The credentials will be issued according to the information provided at the time of payment.

### **FIRE / SAFETY**

Volatile or flammable materials or other substances prohibited by local laws are not allowed inside the premises. Combustible decoration materials may not be used. All packaging materials, wood shavings or wrapping paper should be removed from exposure. All decoration elements must be flameproof and the flammable material must be stored in safety containers.

The exhibitor may not use any combustion engine or machinery, except with the prior written consent of the Organizing Committee. Nor is the use of oils, ignition liquids, liquid oxygen, ethylene, propane, kerosene, naphtha, or other flammable gases allowed for one or another mechanical purpose or other purpose or other means that is not electric. Empty boxes cannot be stored inside or behind stands.

### **GASTRONOMY**

Universities that want gastronomic and/or beverage services at a stand should request it from Soledad Mallar [infofiesa@fundacionunmdp.org.ar](mailto:infofiesa@fundacionunmdp.org.ar)